

# 50001 Store SAMPLE CHECKLIST

## ISO 50001:2011 Energy Management System - The Internal Audit Checklist

	Energy Management System Requirements	Observations/Comments	Results
<b>4.1</b>	<b>General requirements</b>		
	Has the organization established, documented, implemented, maintained and improved an EnMS as required by ISO 50001:2011?		
	Has the organization defined and documented the scope and boundaries of the EnMS?		
	Has the organization determined how it will meet the requirements of the standard in order to achieve continual improvement of its energy performance and of its EnMS?		
	<b>Additional Questions</b>		
<b>4.2</b>	<b>Management responsibility</b>		
<b>4.2.1</b>	<b>Top management</b>		
	Has top management demonstrated its commitment to support the EnMS and to continually improve its effectiveness by: a) Defining, establishing, implementing and maintaining		

Audit conducted by: \_\_\_\_\_ Date: \_\_\_\_\_ to \_\_\_\_\_

Page 1 of 3

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	Energy Management System Requirements	Observations/Comments	Results
	<p>an energy policy?</p> <p>b) Appointing a management representative and approving the formation of an energy management team?</p> <p>c) Providing the resources needed to establish, implement, maintain and improve the EnMS and the resulting energy performance?</p> <p>d) Identifying the scope and boundaries to be addressed by the EnMS?</p> <p>e) Communicating the importance of energy management to those in the organization?</p> <p>f) Ensuring that energy objectives and targets are established?</p> <p>g) Ensuring that energy performance indicators (EnPIs) are appropriate to the organization?</p> <p>h) Considering energy performance in long-term planning?</p> <p>i) Ensuring that results are measured and reported at determined intervals?</p> <p>j) Conducting management reviews?</p>		
	<p><b>Additional Questions</b></p>		
<p><b>4.2.2</b></p>	<p><b>Management representative</b></p>		

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	Energy Management System Requirements	Observations/Comments	Results
	<p>Has top management appointed a management representative(s) with appropriate skills and competence, who, irrespective of other responsibilities, has the responsibility and authority to:</p> <ul style="list-style-type: none"> <li>a) Ensure the EnMS is established, implemented, maintained, and continually improved in accordance with ISO 50001?</li> <li>b) Identify person(s), authorized by an appropriate level of management, to work with the management representative in support of energy management activities?</li> <li>c) Report to top management on energy performance?</li> <li>d) Report to top management on the performance of the EnMS?</li> <li>e) Ensure that the planning of energy management activities is designed to support the organization's energy policy?</li> <li>f) Define and communicate responsibilities and authorities in order to facilitate effective energy management?</li> <li>g) Determine criteria and methods needed to ensure that both the operation and control of the EnMS are effective?</li> <li>h) Promote awareness of the energy policy and objectives at all levels of the organization?</li> </ul>		